

Pursuant to call, a Regular Meeting of the Henrietta Fire District, County of Monroe, State of New York, was duly held at the Henrietta Fire District #4 at 850 Bailey Road, W. Henrietta, NY on August 15, 2017 at 5:30 P.M.

MEMBERS PRESENT:

Chairman, F. Joseph Martin, Jr.  
Commissioner, William R. Gilchrist  
Commissioner, William Heist  
Commissioner, Philip H. Mancini  
Commissioner, Terry Ovenshire  
Sec. /Treasurer, Barbara A. Schaeffer  
PT Treasurer, Samantha Robinson  
Counsel, Louise R. Beale

MEMBERS ABSENT:

RESOLUTION NO. 123, 2017

On motion of Commissioner Mancini, seconded by Commissioner Ovenshire, resolved to approve the minutes from the July 11, 2017 Meeting.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Abstain	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 124, 2017

On motion of Commissioner Ovenshire, seconded by Commissioner Mancini, resolved to approve the payment of bills by purchase order or by voucher for the general fund - check numbers 33201-33275 in the amount of \$163,818.24 and the capital fund – check numbers 10104-10120 in the amount of \$68,149.85, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 125, 2017

On motion of Commissioner Martin, seconded by Commissioner Ovenshire, resolved to approve up to 2 members to attend the MCFDOA 9/21/17 Meeting at Barnard Exempt's.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 126, 2017

On motion of Commissioner Ovenshire, seconded by Commissioner Gilchrist, resolved to accept the request from Collin Sowinski (2) to take a 6-month personal leave.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 127, 2017

On motion of Commissioner Mancini, seconded by Commissioner Gilchrist, resolved to approve the following recruits pending successful completion of physical, background check and agility tests:  
Brian Vanderwalle (1), Zhen Humenn (2) and Peter Parrino (1)

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 128, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to accept the request from Paul Skotnicki to take a medical leave.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 129, 2017

On the motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to go into Executive Session for a personnel matter at 5:42 PM, returned at 5:54 PM.

Duly put to vote as follows:

Ayes – All		
Nays – None		CARRIED

RESOLUTION NO. 130, 2017

On motion of Commissioner Heist, seconded by Commissioner Gilchrist, resolved to accept the 1-year leave of absence from of Scott Dinatale (1) with the stipulations set forth by the Personnel Committee.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 131, 2017

On motion of Commissioner Heist, seconded by Commissioner Gilchrist, resolved to accept a 6-month leave of absence for Michael Tripp (2).

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 132, 2017

On motion of Commissioner Martin, seconded by Commissioner Ovenshire, resolved to surplus 3 District Vehicles, 2008 Ford F150 4D Extended Cab XL (71,435 miles), 2008 Ford F150 4D Extended Cab XL (105,934 miles) and 2008 Ford F150 4D Extended Cab XL (136,397 miles). Vehicle information to be sent to all District members for the opportunity to submit bids. Bids must be received by 5 PM September 12, 2017 to be considered.

Duly put to vote as follows:

Commissioner Mancini	Aye	
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Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 133, 2017

On motion of Commissioner Heist, seconded by Commissioner Gilchrist, resolved to approve \$1,500 for the Drill Team to pay for additional expense for the State Drill Tournament.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 134, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to accept the Upstate quote in the amount of \$1,020 to make needed roof repairs at Station 6.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 135, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to review bids received for tree trimming services at Station 6. Quotes were received from Birchcrest Tree and Landscape \$800, Broccolo Tree and Lawn Care \$1500 and from Northwoods Tree Care \$1250. The bid was awarded to Birchcrest for \$800.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 136, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to consider bids to resurface and repair the fuel tank located at Station 5 received from Core Engineered Solutions in the amount of \$8,181.88 and from Lift Safe/Fuel Safe, Inc. in the amount of \$7,455. The bid was awarded to Lift Safe/Fuel Safe.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 137, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to consider bids to resurface and repair 2- fuel tanks located at Station 4 received from Core Engineered Solutions in the amount of \$12,665.16 and from Lift Safe/in the amount of \$11,540. The bid was awarded to Lift Safe/Fuel Safe.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	



Duly put to vote as follows:

Commissioner Mancini	Aye
Commissioner Gilchrist	Aye
Commissioner Martin	Aye
Commissioner Heist	Aye
Commissioner Ovenshire	Aye

CARRIED

RESOLUTION NO. 142, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to surplus 3-old PC's, 2- old sets of code books and 1 broken shredder.

Duly put to vote as follows:

Commissioner Ovenshire	Aye
Commissioner Heist	Aye
Commissioner Martin	Aye
Commissioner Gilchrist	Aye
Commissioner Mancini	Aye

CARRIED

RESOLUTION NO. 143, 2017

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to authorize Chief Strzyzynski to send written notification to Keltron with instructions to terminate services, effective 1/1/2018.

Duly put to vote as follows:

Commissioner Ovenshire	Aye
Commissioner Heist	Aye
Commissioner Martin	Aye
Commissioner Gilchrist	Aye
Commissioner Mancini	Aye

CARRIED

Dispatcher David Yantz will be sworn in at the next Board meeting scheduled for September 12, 2017

RESOLUTION NO. 144, 2017

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to hold a Budget Workshop meeting on Tuesday August 29, 2017 at 5:30 PM with required notifications.

Duly put to vote as follows:

Ayes – All  
Nays – None

CARRIED

RESOLUTION NO. 145, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to approve the following HFD District Policies: #405, 600, 602, 604, 605, 608, 610, 612, 613, 1006, and 1031.

Duly put to vote as follows:

Commissioner Mancini	Aye
Commissioner Gilchrist	Aye
Commissioner Martin	Aye
Commissioner Heist	Aye
Commissioner Ovenshire	Aye

CARRIED

On motion of Commissioner Mancini, seconded by Commissioner Gilchrist, meeting adjourned at 7:37 PM.